

GREAT BEND CITY COUNCIL MEETING

January 15, 2024

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

___ Mayor Cody Schmidt	___ Councilmember Cory Urban
___ Councilmember Kevyn Soupiset	___ Councilmember Lindsey Krom-Craven
___ Councilmember Rickee Maddox	___ Councilmember VACANT
___ Councilmember Alan Moeder	___ Councilmember Davis Jimenez
___ Councilmember Jolene Biggs	___ Attorney Allen Glendenning
___ Administrator Brandon Anderson	___ Clerk/Finance Director Shawna Schafer
___ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 2, 2024.
- b) **Claim's Warrant Register 1-15-24:** Covering 2024 bills to date.
- c) **Payroll Register P/R 1-12-24:** Covering payroll ending January 6, 2024, in the amount of \$432,978.33.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

4. **Abatements:** Code Enforcement Logan Burns will present abatements.

Recommendation: Take action on abatements.

5. **Public Hearing – Dangerous Building – 750 Jefferson:** An investigation was conducted from public right-of-way on the structure. The building official's letter referencing the deficiencies is attached for your reference. Deficiencies include the roof being open, damage to CMU block at openings and broken windows/overhead doors. In contact with Toon Investments LLC, they will be selling the property to Jim Murphy, who owns property directly south of the subject property. They are planning to close on the sale in 30 days. At that time, they will move the trailers off and clean the vegetation and trees off the property and the structure will then be demolished and will be a clean lot. We will plan to work with Jim Murphy on the removal of the structure. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to approve Resolution 011524-.

6. **Dangerous Building – 2421 12th Street:** An investigation was conducted from public right-of-way on the accessory structure. The building inspector's letter referencing the deficiencies is attached for your reference. Deficiencies include leaning walls due to braced wall conditions, deteriorating materials, and roof exposure. This resolution sets a public hearing date of March 4, 2024 at 6:30 PM at the City Council Chambers. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to approve Resolution 011524-.

7. **Dangerous Building – 1622 19th Street:** An investigation was conducted from public right-of-way on the accessory structure. The building inspector's letter referencing the deficiencies is attached for your reference. Deficiencies include overhead door damage and roof structure exposure from missing sheathing. This resolution sets a public hearing date of March 4th, 2024 at 6:30 PM at the City Council Chambers. Assistant City Administrator Logan Burns will report.

Recommendation: Motion to approve Resolution 011524-

8. **Fire Staff Vehicle:** The Great Bend Fire Department has in place a vehicle replacement plan that enables us to set aside money annually into capital outlay to replace aging vehicles. This allows the fire department to replace vehicles at an age and mileage to keep maintenance costs down and receive maximum trade in value. By using this vehicle replacement plan the fire department is scheduled to replace our 2017 Chevrolet Tahoe. We reached out to Superior Emergency Response Vehicles in Andover to see if they had a demo unit that might be available this year. They did advise that they would have a demo unit available for a late February delivery. The demo vehicle is a 2024 Chevrolet Silverado crew cab 4x4 upfitted with a lights and siren package. The demo vehicle price including trade in of the 2017 Chevrolet Tahoe will be \$49,131.90. We also reached out to Marmie Motors and received a quote on a 2024 Ram 1500 crew cab 4x4 with comparable options. We also priced a light and siren package to match what was on the demo vehicle at Superior. The vehicle price including the lights and siren upfitting and trade in of the 2017 Chevrolet Tahoe will be \$56,201.40. This vehicle would have a 5-6 month delivery date and then would need to be taken to Superior to have the lights and siren upfitting completed. Fire Chief Brent Smith will report.

Recommendation: Motion to approve the purchase of a Fire Staff Vehicle from Superior Emergency Response Vehicles for \$49,131.90.

9. **On-Call City Engineer Services:** The city put out an RFP (Request for Proposals) requesting qualifications from Consulting teams for a on call-city Engineering services. A committee of six (Brandon Anderson, Jason Cauley, Logan Burns, Cory Urban, Rickee Maddox, Sreehitha Kadiyala) reviewed the received proposals and conducted interviews with two of the candidates that met our criteria. BG Consultants and JEO Consulting Group. The Committee has selected JEO Consulting as a final candidate which is also the lowest in price compared to all other firms and will cost us \$900.00 monthly retainer fee. The contract period will be for 2 years and will be reviewed and renewed after the period accordingly. Assistant City Engineer Hitha Kadiyala will report.

Recommendation: Motion to approve the proposal for on-call city engineer services from JEO Consulting for a monthly retainer fee of \$900.00.

10. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive

session shall include the Governing Body, the City Administrator, the Interim City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ___ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ___:___.

ADJOURNMENT

WORKSESSION AGENDA 1/15/2024

1. Future Use of Old Police Building